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12 July 1976

DD/A Registry

File OTM 9

MEMORANDUM FOR: Comptroller

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : DDA FY-78 Proposed Personnel Reduction

1. At the conclusion of the fruitful and constructive FY-78 budget session on 12 July, I mentioned I would forward to you our detailed position in requesting consideration to award 23 more ceiling positions to this Directorate. This restoration of 23 positions consists of 10 positions you have recommended be eliminated from the base and 13 requested new positions for FY-78.

2. Let me first address myself to the 10 positions in the base. Four of those positions were in the Logistics Services Division which is concerned with both the courier service and the space maintenance responsibility. The responsibilities of the courier service continue to increase, as evidenced by our acquisition of [REDACTED]

[REDACTED] We have already accomplished considerable efficiencies in reducing positions by virtue of our conduct of the centralized courier service that exists today. I do not believe we can go below our present level without an unacceptable diminution of services. As it pertains to space maintenance, I believe it is predictable that our current level of activity and space movement will be maintained and, indeed, probably heightened. As things such as the SIGINT Study Group, future actions by the Executive Advisory Group, etc., take place undoubtedly organizational changes will be dictated. Space movement is almost an inherent part of organizational change. As it pertains to the reduction of two positions in the Office of Security (see Tab A), three positions in the Office of Personnel (see Tab B), and one position in the Office of Medical Services (see Tab C), I believe it in order to present to you the justification for the retention of these positions as submitted to me by the appropriate Office Director. Insofar as the papers address themselves to "base positions", I endorse the positions of the Office Directors.

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3. We now turn our attention to requested personnel increases for FY-78. I support the request of the Information Systems Analysis Staff for three (not four) positions (see Tab D). We further support the reclama by the Director of Data Processing that he be awarded six additional positions over and above the 18 you have already approved. His argumentation is at Tab E. I would support a request for four additional positions to the Office of Medical Services. These four positions are for the Chief of Professional Services, one additional officer to the Psychological Services Staff for Human Factors, one additional officer to the Selection Processing Division for xeromammography purposes, and one additional officer to assist in counterterrorist study activity. The Director of Medical Services has presented his argumentation at Tab C.

4. To recap this matter for you, I submit the following statistics:



DDA: JFBlake

John F. Blake

5 Atts

Distribution:

Original - Comptroller w/atts (via hand/tube)

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1 - Plans Staff (WEBauer) w/atts

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DDA:JFBlake:der (12 Jul 76)

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9 JUL 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : Robert W. Gambino
Director of Security

SUBJECT : Proposed Agency Program Plan -
Fiscal Year 1978

1. I have reviewed the Office of Security portion of the proposed Agency Program Plan for Fiscal Year 1978 as developed by the Office of the Comptroller. My reaction to the Comptroller's recommendations vis-a-vis our Program Submission is mixed.

2. On the one hand I am pleased that the Program as we submitted it has remained substantially intact including our requested increase of three positions for the Personnel Protection Program. It is clear that the Office of the Comptroller in recommending this increase acknowledges the new significance attached to our activities in this area.

25X1 3. On the other hand I am dismayed by the Comptroller's recommendation that [redacted] activities entertain a reduction of two positions. In addition to the fact that this "horse-trade" in a sense detracts from the generosity associated with the Personnel Protection Program increase, it would appear to me that the Comptroller's identification of [redacted] resource package as the target for position reduction was arbitrary. Further, if a position reduction is required to meet an overall Agency goal, such reductions as they apply to the Directorate of Administration and the Office of Security should be implemented in consultation with us. 25X1

4. Before I forwarded to you our Office of Security Program Submission I had several consultations with my program managers and severely cut back and "scrubbed down" their original requests. It was on that basis that I submitted our position requirements. I believe these as originally submitted and endorsed by you are completely

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